



Personnel training planning materials of Industry and Information Technology in Higher Vocational Computer Series: office automation(Chinese Edition)

By WANG JIA XIANG

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Publisher: People's Posts and Telecommunications Press title: Industry and Information Technology personnel training and planning materials Higher Vocational Computer Series: office automation equipment use and maintenance of original price: 34.00 yuan : the Wang Jiaxiang Press: People's Posts and Telecommunications Press Publication Date: September 1. 2012 ISBN: 9.787.115.288.592 words: Pages: 252 Edition: 1st Edition Binding: Paperback: Weight: 381 g Editor's Summary Wang Jiaxiang edited office automation equipment use and maintenance combination of office automation equipment. as well as the current state-of-the-art technology to systematically expounded. highlight the actual equipment operation and maintenance skills. with a strong practical. The main contents of this book include: Overview of office equipment. computers and office equipment. and the use and maintenance of the printer. use and maintenance of the copier. scanner. use and maintenance. multifunction machine use and maintenance. use and maintenance of imaging equipment. the use of networking and communications equipment. the use and maintenance of the projector. use and maintenance of office equipment. OA office systems. Through book learning. students

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